Meeting Agenda
September 9, 2024

I. Call to Order.
- Meeting called to order at 3:00 Pm

II. Attendance (See Appendix 1)
- Substitutions: No Substitutions

III. Adoption of the Agenda.
- Motion to adopt (Secor/Boonstoppel)
    i. Boonstoppel removes Policy 607 from Consent
    ii. Hearne motions to remove Policy 153 from Consent
    iii. Remove UCC report entirely
- Motion passes unanimously

IV. Approval of Meeting Minutes from May 6, 2024.
- No corrections or changes
- Approved with unanimous consent

V. Announcements.
- David Cook, President
    i. Thanks for great start of the semester, feels like we are off to a great start
    ii. Grateful for FS President and Student Body president for their hard work already
    iii. Legislature season, been meeting legislators all summer and will continue to have meetings. Big year for legislative items and will continue to work to advocate for NDSU.
- David Bertolini, Provost
    i. No Announcements
- Staff Senate President – Kate Hopkins
    i. Introduced herself and Staff Senate event
        a. Goods for the Herds
        b. Parade Float
- Study Body President – Garret Koon
    i. Introduced himself, working on Shared Governance
    ii. Email Policy setup and sent out
    iii. Looking forward to Homecoming
- Lisa Montplaisir, Faculty Senate President
    i. Weekly emails will continue and include FS items and items from the other Committees Lisa sits on.
    ii. FSEC – discussed legislative session and the potential of ad hoc committees for writing up summaries for pertinent policies

- Warren Christensen, Faculty Senate Past-President
    i. Thanks everyone for coming and gratitude for no longer being President
    ii. Thanks to new senators for stepping up
    iii. Ask any questions you may have
- Christina Weber, Faculty Senate President-Elect
    i. No announcements, just welcome back

VI. Committee and Other Reports.
- No committee reports

VII. Consent Agenda.
- Motion to approve (Benton/Hearne)
- Approved by unanimous consent
- UCC Report (pending)
- Confirmation of Dr. Matt Smith as Faculty Senate Secretary
- Policy 133.1 Tuition Waiver – Spouse/Partner and Dependents
- Policy 153 Smoke-Free Facilities
    i. Moved to end of New Business
- Policy 607 Admission & Re-Enrollment Safety Risks; Background Checks
    i. Moved to end of New Business
- Policy 823 Financial Conflict of Interest – PHS, NSF, and Others

VIII. New Business.
- Policy 361 Emeritus/Emerita Titles
    i. Motion to approve (Christensen/Boonstoppel)
        a. Hearne – would like a clarification on if Emeritus have access to software they need to do certain tasks even though they have email access
        b. Li – Item S, eligible to serve on PTE committee, believes it violates NDUS/Higher Ed policy
        c. Hearne – Can imagine case where # of faculty in a department would need emeritus member for PTE
        d. Li - Case where there was enough faculty but Emeritus still serves
        e. Peters – Seems like policy strips out all benefits of retirement
    ii. Jeff Johnson – largely correct, few years process, each stage has had things flagged, President's office stripped out anything that had a monetary value. Department and College have discretion to decide on PTE placement. Software support question from Hearne – anything that has monetary value, it may be issue; but not sure it would make it past the other stages. He was not sure about institutional access subscriptions or how it would fare at the administrative level
    iii. Weber - Microsoft is no longer paid for Emeritus
    iv. Hopkins – state level decision but department can choose to pay

    v. Greives – reads like they cannot serve on graduate committees or on grants unless currently employed. Does that supersede Grad School policy (affiliate status)?

    vi. Johnson – That item was the last removed, unclear how it would be resolved but might be that a legal affiliation with NDSU be needed.

    vii. Point Solutions Vote – Q1: (9% abstain, 55% Nay, 36% Aye)
- a. Motion does not carry

- Policy 322 Equitable and Transparent Faculty Workloads
  - i. Motion to approve Boonstoppel/Greives
  - ii. Gillam – Presented slides about 322 (Appendix 3), part of a fellowship in Provost's office. Gave background on Policy and why it is needed.
    - a. Best practices
    - b. Pressure from external entities, we are only institution that does not have it clearly defined – therefore overloads not allowed
    - c. Purpose is to have departments make unit specific workload policies. Provide baseline to allow overloads to be possible
    - d. Policy returned to Provost office in November 2023
    - e. Reviewed revision history/timeline
  - iii. Steig – asked for clarification as it includes all faculty. Section 5 & 6 only references TT faculty.
  - iv. Friendly amendment to strict Tenure- line from section 5 & 6
    - a. Motion (Stieg/Boonstoppel)
  - v. Li – asked about Adjunct faculty
  - vi. Voice vote – passes unanimously
  - vii. Rao – credit map is decided by the unit? How will this policy have momentum to move through Departments?
  - viii. Gillam – Departments should develop own and then send it up levels for approval, all policy does is force the start of the process
  - ix. McWood - Item 11 – Course Buyouts questions, where cost came from and why is it more than some departments require
  - x. Templeton – Relationship to #2 – transparency among academic units, who can view the plans, who determines that? What is the communication among units?
  - xi. Gillam – responded that this is not defined in the Policy, but might be determined later.
  - xii. Montplaisir - These pieces need to be in place as written policy and is connected to PTR process
  - xiii. Hearne - #5 – administrators may deny minimum credit loads below 12 credits
  - xiv. Gillam – College of Ag was considered and there are statements in policy to account for variation in that college
  - xv. Uppala – asked about other units and what they are doing
    - a. Asked about potential faculty shortage in a department, can workload be edited to accommodate.

xvi. Gillam – designed to provide units flexibility

xvii. Sun – Asked about high graduate student count, would that bypass teaching didactic credits

xviii. Montplaisir – unit level decision

xix. Steig – Moved to amend Item #11 – to remove sentence defining cost of buyout

   a. Seconded by Greives/Benton
   b. Steig – should be department level decision
   c. Vote: 1 Nay (Hearne) all other Yay, motion carries

xx. Conwell – wonders about approval by administration piece and how that might affect things in the future

xxi. Gillam – This policy falls within realm of those that should require multiple levels of approval, not just at the Department level. Provides Check and Balances in addition to alignment across college and university policy

xxii. Montplaisir – its not exception, PTE policies have to have upper approval, selection of Chair/head needs higher approval

xxiii. Conwell – suggests adding policy about changes to this policy

xxiv. Motion by Conwell – Section 3 – Had changes to plans to text

   a. "and changes to those plans"
   b. "All academic workload assignment plans and changes to those plans must be approved by the unit faculty…."
   c. McWood second
   d. Boonstoppel – for clarity, Section 3 may apply to contracts; so, change word Plans to Policy
   e. Hearne – asked for clarification on change
   f. motion carries unanimously

xxv. Back to discussion on policy as amended

xxvi. Hearne – asked for slides to be accessible so that clarification can be given to units

xxvii. Del Rio Mendoza – question about credits in academic year, what happens when faculty fall short of those 12 credits?

xxviii. Montplaisir – unit level conversation about expectations

xxix. Christensen – speaks in favor of policy and being able to clearly define equitable workload

xxx. Li – Consistency of language, already removed

xxxi. Point Solutions: Q2 (33 Ayes, 1 Nays, 1 Abstain)

xxxii. Motion passes

- Revision of Faculty Senate Bylaws
   i. Motion to open bylaws (Haug/Boonstoppel)
   ii. Haug – rationale is that current bylaws are not aligned with State Board
   iii. Christensen – clarifies what this motion does, just allows for bylaws to now be edited for approval later on
   iv. Point Solutions: Q3 (Unanimous – 35 Ayes)

- Policy 607
    i. Motion to Postpone until November (Boonstoppel/Greives)
    ii. Voice Vote: Passes Unanimously
- Policy 153
    i. Motion to approve (McWood/Conwell)
    ii. Hearne – seems policy as stated is against nicotine patches, seems like it is an enforcement issue.
    iii. Travers – carrying e-cigs may be an enforcement issue
    iv. Steig – definition of tobacco nicotine product should clarify that patches and other things are allowed
    v. Point Solutions Q4: (31 Ayes, 1 Nays, 2 Abstain)
        a. Motion Carries

IX. Adjournment.
- Motion to adjourn (Benton/Hearne)
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2024-2025 Faculty Senate Attendance

Last Name	First Name	9-Sep	14-Oct	18-Nov	9-Dec	21-Jan	10-Feb	17-Mar	14-Apr	12-May
Akhmedov	Azer									
Amiri	Ali	X								
Banerjee	Samiran	X								
Benton	Bradley	X								
Bhagavathula	Akshaya									
Boonstoppel	Sarah	X								
Butcher	Kirsten	X								
Chen	Jun (Jeffrey)	X								
Christensen	Warren	X								
Conwell	Erin	X								
David	Shannon	X								
Del Rio Mendoza	Luis	X								
Emanuelson	Pamela	X								
Greives	Timothy	X								
Haug	Karla	X								
Hearne	Robert	X								
Jeong	Inbae	X								
Katti	Dinesh									
Keller	Stephanie									
Kirkpatrick	Sarah	X								
Kryjevskaia	Mila	X								
Li	Jin	X								
Magel	Ken	X								
Mataic	Dane	X								
Mathew	Febina	X								
Mathew	Sijo	X								
McWood	Leanna	X								
Monono	Ewumbua	X								
Montplaisir	Lisa	X								
Nelson	Kjersten	X								
Parson	Laura	X								
Peters	Tom	X								
Rao	Jiajia	X								
Ray	Chris	X								
Secor	Gary	X								
Smith	Matthew	X								
Steig	Jayme	X								
Sun	Xin (Rex)	X								
Tangen	Jodi	X								
Templeton	Karisa	X								
Travers	Steve	X								
Uppala	Vishal	X								
Vanderburg	Kyle	X								

Vold	Jessica	X									
Weber	Christina										
Wu	Xiangfa										

*indicates Alternate   44 voting senators   Quorum = 26.4 (27 senators must be present)

X = Present   P = Proxy

Results Detail

Session Name
September FS Meeting

Date Created
Monday, September 9, 2024
7:51:50 PM

Active Participants
36

Total Participants
44

Average Score
-

Question Count
4

Participant	Email	Score	Percentage	Q1	Q2	Q3	Q4
Answer Key							
Samiran Banerjee	samiran.banerjee@n	-	-	A	A	A	C
Bradley Benton	bradley.benton@nds	-	-	B	A	A	A
Sarah Boonstoppel	sarah.boonstoppel@	-	-	B	A	A	B
Jun Chen	jun.chen1@ndsu.edu	-	-	-	A	A	A
Erin Conwell	erin.conwell@ndsu.e	-	-	B	A	A	A
Shannon David	shannon.david@nds	-	-	B	A	A	A
Luis Del Rio Mendoza	luis.delriomendoza@	-	-	B	A	A	A
Pamela Emanuelson	pamela.emanuelson	-	-	C	A	A	A
Tim Greives	timothy.greives@nds	-	-	B	A	A	A
Karla Haug	karla.haug@ndsu.ed	-	-	A	A	A	A
Robert Hearne	robert.hearne@ndsu	-	-	B	A	A	A
Inbae Jeong	inbae.jeong@ndsu.e	-	-	B	A	A	A
Sarah Kirkpatrick	sarah.kirkpatrick@n	-	-	-	A	A	A
Mila Kryjevskaia	mila.kryjevskaia@nd	-	-	A	A	A	A
Jin Li	jin.li@ndsu.edu	-	-	B	A	A	A
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Ewumbua Monono	ewumbua.monono@	-	-	C	A	A	A
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Karisa Templeton	karisa.templeton@nd	-	-	B	A	A	C
Steven travers	steven.travers@ndsu	-	-	A	A	A	A
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Xiangfa Wu	xiangfa.wu@ndsu.ed	-	-	A	-	-	-
Stephanie Keller				-	A	A	A
				12	34	35	31
				18	1	0	1
				3	0	0	2