

NDSU

NORTH DAKOTA STATE UNIVERSITY, FARGO

IMAGENOW USER'S GROUP

April 26, 2011

USER'S GROUP GOALS

- Communicate & Share Ideas with Others
 - Discuss What Works / Best Practices
 - Discuss Common Problems & Issues
 - Coordinate Efforts between Offices
 - Share Knowledge & Coordinate Training
- Promote use of ImageNow across campus

TODAY'S AGENDA

- Introductions & Office Updates
- Participating Office Review
- News & Notes
- Demonstration
- Discussion Topic (eForms)
- Questions

INTRODUCTIONS & OFFICE UPDATES

**** Please sign the attendance sheet ****

PARTICIPATING OFFICES

Office	# of Users	# of Licenses	# of Scanners
Admission	20	10	2
Bison Connection	11	3	1
Enrollment Management	1	--	--
Graduate School	13	7	1
HR/Payroll	16	3	1
International Programs	15	5	1
IT Services	4	2	1
Registration & Records	33	15	3
Residence Life	25	2	1
Student Financial Services	17	4	1
TOTALS	155	51	12

NEWS & NOTES

- Welcome New Offices Starting 2011
 - Bison Connection
 - Student Financial Services

- Client Upgrade to version 6.6
 - Windows 7 (64-bit) compliant
 - Added eForms components/features
 - Day-to-day users should not be affected

NEWS & NOTES

- INspire 2011 Conference Report
 - April 10-13, Las Vegas, NV
 - Attended by Viet Doan

- Twin Cities Regional User Group Meeting
 - Wednesday, May 18th (10:00 – 2:00)
 - University of Minnesota-Rochester

- Email Alerts on Workflow Queues are Active!

DEMONSTRATION

Customizing Your Toolbar & Viewer

- Adding the Message Center to Toolbar
- Adding Queues to the Message Center
- Setting Defaults
- Grid Display Options in Viewer

DISCUSSION

eFORMS

- Student Government Capital Project Grant
- Implementation Timeline
- Online Training Opportunity

Perceptive Software eForms
ImageNow Viewer - v4 - [Page 1]

File View Annotation Workflow Projects Window Help

Actions

Document

- Send this document to an ImageNow user
- Copy this document
- Edit this document's properties
- Add this document to a project

Version Control

- Check out
- Version history
- Remove from version control

Home | You | Email | Blackboard

Home Admissions

Graduate Studies Home | Widgets

Quick Links

Degrees

Degrees

Certificates

Frequently Asked Questions

[Apply for Graduation](#)

1

4

5

6

2

3

Select a form: Grad Admissions

STUDENT INFORMATION

Student ID Number:	Student Name:	Phone Number:
2445426	John Smith	913-555-1212
Date:	Planned Graduation:	Email Address:
6/1/2009	Spring 2009	John.Smith@imagenow.com

MAILING ADDRESS

Full Name (Printed on Diploma):		
John Patrick Smith		
Street Address:		
123 Main St		
City:	State:	Zip Code:
Kansas City	MI	64112 -

DIPLOMA INFORMATION

Degree:
Bachelor of Fine Arts
Major:
Visual Communications
Attending Ceremony:
<input type="radio"/> Yes <input type="radio"/> No

OFFICE USE ONLY

School:	Degree:	General Education Req't's:	<input type="radio"/> Yes <input checked="" type="radio"/> No
Major:	2nd Major:	Electives:	<input type="radio"/> Yes <input checked="" type="radio"/> No
Minor(s):		Major Coursework:	<input type="radio"/> Yes <input checked="" type="radio"/> No
Concentrations(s):		Missing Requirements:	<input type="checkbox"/>
Comments:			
I have reviewed the academic record of the above applicant against the degree of the major and university requirements. This must be fulfilled by all degree seeking students. I recommend that this candidate be applied for upon satisfactory completion of the courses designated.			
Reviewed by:	Date of Review:		

Properties

Document Keys

Drawer:	Grad Admissions
Folder:	John Smith
Tab:	Online Graduation Submission
Field 3:	Grad_Form_00001
Field 4:	
Field 5:	
Document Type:	Grad Admissions

Custom Properties

Notes

Relationship:

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Done

Grad Admissions\John Smith\Online Graduation Submission\Grad_Form_00001\Grad Adm

Student: Submissk

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DISCUSSION

eFORMS

- Student Government Capital Project Grant
- Implementation Timeline
- Online Training Opportunity

DISCUSSION

eFORMS ONLINE TRAINING OPPORTUNITY

- Available online via e-Learning course
- 3-4 hours
- Can set up in Conference Room w/Projector
- Interested individuals contact A.J.

QUESTIONS???

UNTIL WE MEET AGAIN...

- Next Meeting
 - Summer/Fall
- R&R Web site
 - www.ndsu.edu/registrar/imaging
- User Group Listserv
 - NDSU-IMAGENOW-USERS-GROUP@listserv.nodak.edu

**** Please sign the attendance sheet before leaving****

THANKS FOR COMING!