

Best Practices in Course Materials

NDSU Bookstore

Submit Course Materials

- Personalized links, no login required 😊
 - Submit required and non-required textbooks/eBooks
 - Submit non-book items
 - Indicate no materials are needed
 - Indicate the course has been cancelled
- Help NDSU get to **100% complete**
- Help your students get off to a great start!

Submit Course Materials

- Quick tutorial videos
 - **Getting Started**
<https://verbasoftware.wistia.com/medias/w0c47yuggi>
 - **Copying From Other Adoptions**
<https://verbasoftware.wistia.com/medias/62zsg01253>
 - **Adding Materials Manually**
<https://verbasoftware.wistia.com/medias/cuzzz0ck1a>
 - **Submitting Your Adoption**
<https://verbasoftware.wistia.com/medias/vm2reg0cc7>

Search Opportunities

- Collect adoption system

Copy Another Adoption Add New Materials Add Manually

Looking for something specific?

🔍 Search by ISBN, Author or Title

➤ Affordability Scores

- Faculty Center Network
(www.facultycenter.net/fc_home.php)

The screenshot shows the Faculty Center Network website interface. The top navigation bar includes 'Log In', 'Browse Subjects', 'Advanced Search', 'FCNotebook', 'Publisher Contact', 'Contact FCN', and 'Help'. A welcome message reads: 'Welcome to the Faculty Center Network. Just enter the corresponding information about the college textbook version.' The main content area is divided into three columns: 'BOOK INFO' (Advanced Search, Book Browse, Subject Browse, New For Subject, Top Rated Books, What's New), 'FCNOTEBOOK' (My FCNotebook, eMail Your Adoption, My Adoption List, Print Your List, Create New List), and 'PUBLISHER INFO' (My FCNotebook, eMail Your Adoption, My Adoption List, Print Your List, Create New List).

We still do Print!

- **New/Used**

- Regular eBooks
- Buyback

- **Coursepacks**

- NDSU Print & Copy Services

www.ndsu.edu/printandcopy/

- LAD Custom Publishing

www.ladcustompub.com/course-packs/

Inclusive Access

- **What is IA?**
 - Digital materials accessed via a link in Bb course
 - eBook and courseware options available
 - Student participation rate remains high
 - Savings and convenience of Blackboard access
- **Blackboard Links**
 - eBooks and courseware from smaller publishers
 - NDSU Bookstore provides link instructions
 - Courseware from larger publishers
 - Publisher representative provides link instructions

Inclusive Access



How Inclusive Access Works

Each Inclusive Access program is chosen and designed by your instructor, most include these eight milestones.

1

A professor adopts a title and a digital learning tool like My MathLab / Connect.



2

Digital course materials are integrated directly into Blackboard.



3

Students who are enrolled in an Inclusive Access course are automatically billed prior to the start of classes.



4

Students are notified they have until the opt-out deadline to opt-out of their course materials.



5

On the first day of class students click the course materials links in Blackboard to access their resources.



6

Students who drop a course before the opt-out deadline are automatically refunded.



7

The NDSU Bookstore deactivates accounts for students who chose to opt-out.



8

Students who opted-out are refunded for their course materials and are responsible for obtaining course materials independently.



Inclusive Access

- **Benefits**

- First-day access for students
 - Improvements in student outcomes
 - Four studies done – www.CourseMaterialsResearch.com
 - Students do not have to take additional steps to opt in
- Billed to student account (no credit card needed!)
- Low-cost print supplements available
- Quick implementation
- Avoid paper shortages and transit issues

Inclusive Access

- **Spring 2024**
 - 24% of sections used IA items
 - 432 items for over 870 sections!
 - 79% of students used at least one IA item
 - 13% increase in items from Spring 2023
 - Participation rate above 90%
 - Student Savings = \$468,180+
- **Fall 2024**
 - Final stats to come!

Low-Cost/Free

- Open Educational Resources (OER)
 - OpenStax
 - Send us your link

MICROBIOLOGY-OER-'SEE ADDITIONAL INFORMATION BELOW BEFORE ORDERING'

\$15.00 to \$47.00

SKU: MICROBIOLOGY-OER-'SEE ADDITIONAL INFORMATION BELOW BEFORE ORDERING'-9781506698113

OPENSTAX

DETAILS

This textbook is available as a free download here:

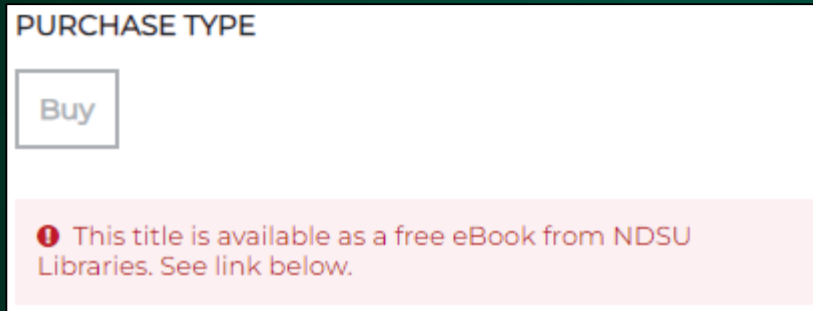
<https://openstax.org/details/books/principles-microeconomics-2e>

- Student Government ORB

Low-Cost/Free

- **NDSU Libraries**

- **Booklists**



- **Subject Librarians expertise**

- **Course material search options**

Low-Cost/Free

- **VitalSource Tools**

- Bookshelf - www.vitalsource.com/bookshelf/home
 - Free eBooks available with account
- CoachMe - www.vitalsource.com/coach-me
 - Available for OpenStax titles
 - Results can be imported to gradebook
 - Award-winning - get.vitalsource.com/press/vitalsource-recvies-industry-award-for-ai-powered-study-coach
- Studio - get.vitalsource.com/what-we-offer/studio
 - Free for faculty to create
 - Very low-cost for students to purchase
- Acrobatiq - get.vitalsource.com/what-we-offer/acrobatiq
 - Low-cost courseware

Course Marking

- **Low Cost Open Educational Resources (LOWCOST)** -This course uses free Open Educational Resources (OER) to eliminate conventional textbook costs but requires less than \$75 for required course materials
- **No Cost Open Educational Resources (NOCOST)** -This course uses free Open Educational Resources (OER) or free textbook alternatives and does not require purchase of a textbook
- **Low Cost Course Materials (LOWMAT)** -This course uses a conventional textbook or software but requires less than \$75 in cost for required course materials
- **No Course Materials Required (NOMAT)**-This course does not require any course materials

Art/Supply + Tech

- **Art/Supply items**
 - Kits
 - Specialized notebooks
- **Technology items**
 - Calculators
 - PointSolutions clickers
 - Top Hat Classroom codes

Fall 2024

- **Fall is 83% complete**
 - Information needed for 640 sections as of early August
- **Watch for personalized link email if not yet submitted**
 - Include Art/Supply and Technology items
 - No text? There's a button for that!
 - Course/Section cancelled? There's a button for that too!
- **Information = student savings and one-stop shopping!**
 - Student Account Charging
 - Financial Aid, 3rd-party payers, students without credit cards
 - Price Comparison tool
 - Blackboard Link

How can we help you?

- **Let's meet!**
 - In-store or your office
 - Teams/Zoom
 - Email
- **Other contacts**
 - Publisher reps
 - Desk/Exam Copies

How can we help you?

- **Student questions**

- Booklists - www.ndsubookstore.com/how-to-order

- Course Material FAQs -

- www.ndsubookstore.com/coursematerialsinfo

- Inclusive Access Tech Support - www.ndsubookstore.com/digital

- Buyback - in-store and online at

- www.ndsubookstore.com/buybackrental

- **Have materials been submitted for my course?**

- www.ndsubookstore.com/adoption-search

- **Experiential student projects**

Questions?

Course Materials/Supplies

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- Coordinator-Course Materials - connor.mccormick@ndsu.edu
- Coordinator-Course Supplies - elisabeth.j.bender@ndsu.edu

Technology/Office Supplies

- Department Manager - brad.sonmor@ndsu.edu