

NDSU Senate Coordinating Council

Minutes

Wednesday, September 18, 2024, 2:00 p.m.
Old Main 102 – President's Conference Room

I. Call to Order – 2:01 PM

Members Present: Warren Christensen, Kristi Steinmann (via zoom), Mark Genkinger, Garrett Kuhn, Christopher Dick, Lisa Montplaisir, Joshua Schroetter, Kay Hopkins, Carrie Anne Platt, Ann Fredrickson - recording secretary.

Guests: Kristy Shirley; Melissa Lamp

II. Approval of August 21, 2024, Meeting Minutes – Motion to approve by Montplaisir. Seconded by Hopkins, Motion carried.

III. Policies Discussed:

152.3 Foreign Talent Recruitment Programs presented by Kristy Shirley. Faculty Senate consent agenda. Staff Senate consent agenda. Student Senate consent agenda.

352 Promotion, Tenure, and Evaluation presented by Lisa Montplaisir. Faculty Senate input for new business. Staff Senate consent agenda. Student Government consent agenda.

IV. Council Initiatives

Reviewed Policy 714 Senate Coordinating Council: SCC Secretary will make the suggested edits to this policy and send through the SCC process.

Melissa Lamp gave an update on the transition of the NDSU policy manual to the new website and moving to KB in the future. SCC committee agreed with this plan.

V. Policy Changes In Progress – FYI Only

A. At Legal for Review:

100 Equal Opportunity and Non-discrimination

156 Discrimination, Harassment, and Retaliation Complaint Procedures

156_2 Pregnancy and Related Conditions

162 Sexual and Gender-Based Harassment and Sexual Misconduct

333 Class Attendance Policy

701 Telecommunications

B. At Responsible Office for Review:

515 Travel – Employees (Lisa Ripplinger)

C. At Provost for Review:

133.1 Tuition Waiver – Spouse/Partner and Dependents

823 Financial Conflict of Interest – Public Health Service, National Science Foundation or Other Applicable Sponsored Research

D. Back to policy requester with suggestions for change:

103 Equal Opportunity/Affirmative Action Policy on the Announcement of Position Openings

322 Equitable and Transparent Faculty Workloads

350.1 Board Regulations on Academic Freedom and Tenure; Academic Appointments

361 Emeritus/Emerita Titles (suggested edits from faculty senate in progress)

- E. At Senates for Review:
607 Admission & Re-Enrollment Safety Risks; Background Checks (Faculty Senate and Student Senate)

VI. Policy Revisions Completed – FYI Only

- A. 153 Tobacco/Nicotine-Free Campus: Policy manual updated 9/12/2024

VII. Housekeeping Changes Completed – FYI Only

- B. 601.1 Care Team: Font/formatting was corrected throughout the document. In #3, the 'Concern or Complaint Form' was updated to the 'Care Team Referral Form.' Policy updated 8/23/2024.
- C. 604 Jurisdiction of the Vice Provost for Student Affairs and Institutional Equity – Student Conduct Code Violations: Changed all references to the “Vice Provost for Student Affairs and Enrollment Management” to “Vice Provost for Student Affairs and Institutional Equity.’ Policy manual updated 8/23/2024.
- D. 606 Guidelines for Student Requests for Reasonable Accommodation: Change the references to "CADR case manager' in #7, #8 and #8.3.1 to "CADR staff member.' Policy manual updated 8/27/2024.
- E. 606.1 Course Substitution: Policy manual updated 8/27/2024
- F. 606.2 Confidentiality of Documentation: Policy manual updated 8/27/2024.
- G. 608 Suicide Threat Response Policy: Policy manual updated 8/27/2024.
- H. 609 EMail as an Official Communication Method to Students: Policy manual updated 8/30/2024.
- I. 610 Missing Student Notification: Policy manual updated 8/27/2024.

VIII. Next Meeting: October 16, 2024, 2 p.m., Old Main 102 President’s Conference Room

IX. Adjourn – 3:01 PM