

Minutes

Wednesday, March 6, 2019

- I. Meeting was called to order at 9:36am by Amanda Booher.
- II. Attendance Report by Carin Engler – 39 present, 3 proxies, 4 excused, 2 absent, and 8 guests. Quorum met.
- III. Consent Agenda – MOTION by Maggie Latterell/Tabitha Thomas to approve the consent agenda. MOTION CARRIED.
 - A. Policies for Information
 1. 134.1 – Workplace and Family/Dependent Responsibilities
 2. 156 – Discrimination, Harassment, and Retaliation Complaint Procedures
 3. 162 – Sexual and Gender-Based Harassment, Sexual Misconduct, and Title IX
 4. 334 – Field Trips
 5. 611 – Student Travel Policy
 6. 611.1/334.1 – International Travel for Students
 - B. Items for Input
- IV. MOTION by Kay Hopkins/Maggie Latterell to approve the meeting agenda. MOTION CARRIED.
- V. Campus Kudos
 - A. Stacey Winter, Jane Busko, and Cassie Ewalt received a team award nominated by Kim Anvinson.
- VI. Program
 - A. Charlie Lindberg, The Village – EAP Benefits – Confidential and free program. Counseling available for you and all members of your household. Work with relationship issues, emotional health, drug and alcohol issues, workplace issues, and financial and legal counseling. The 1-800 # is a 24 hr. crisis line but it can also just be called if you are wanting to use the EAP. 4 sessions per person in the household with a minimum of 8. EAP is short-term wellness counseling.
- VII. Student Government Report – Marisa Pacella – All faculty, staff, and students are now eligible to activate complimentary access to the New York Times. To sign up, you use your NDSU email address and must be connected to the NDSU Wifi so they can verify. In regard to our program today, Marisa wanted to mention that student governments' website has mental health and safety resources listed so we can direct students there if needed. Student body elections will be April 3 & 4. Legislative update – bill 4016 is related to membership of the SBHE. It is proposed to make it a 15 member board instead of just 8. This is still in committee right now.
- VIII. Faculty Senate Report – No report.
- IX. MOTION by Maggie Latterell/Elizabeth Cronin to approve the Wednesday, February 6, 2019 Staff Senate Meeting Minutes. MOTION CARRIED.
- X. Treasurer's Report by Tina Exner
 - A. Local = \$1581.03
 - B. Scholarship = \$866.33
 - C. Appropriated = \$6866.27
- XI. Advisor Comments by Jill Spacek – No report.
- XII. Committee Reports –
 - A. Bylaws by Gennifer Baker – No report.
 - B. Elections by Gennifer Baker – Nominations opened today and will run until March 22. Elections will be that whole next week, March 25-29.
 - C. Legislative by Danielle Pinnick – A brief update of bills that we as state employees might want to pay attention to was given. You can follow or contact ND United if you are interested in more information on what they are doing. That information will be out on the Staff Senate website under the legislative session link. Marisa came back up and talked about what student government is following. One of which is the freedom of speech bill which has been rewritten already. Bill 4016 deals with the membership numbers of SBHE. Bill 1500 is dead, which was the proposal of separate boards based on what the task force had recommended (UND/NDSU together and rest on another board, etc).

- D. Public Relations by Maggie Latterell – No report.
- E. Information Technology by Ben Bernard – No report.
- F. Scholarship by Kay Hopkins – We have an endowment for scholarships at the foundation and we get the interest from it each year for our scholarship funds. Then we have our local funds which is money we raise and is the amount Tina reads off each month. 8 staff and 15 staff dependents turned in applications which are currently being scored. The Blaze pizza fundraiser had decent turnout but final amount raised from the event is not known yet. Pizza Ranch fundraising is coming up on March 18. If you are available and willing to help, that would be fantastic. A signup email will be sent out in the near future. Then on April 5, the Barnes and Noble fundraiser is planned again (fundraiser works online also), Chipotle fundraiser will be in May.
- G. Staff Development by Tabitha Thomas – “Save the Date” for the last Discover U on Tuesday, May 21. It is an event called “Puzzled” (similar to escape room concepts). Registration starts at 9:30am that morning and the event is 10-12pm. We hope to serve lunch this time.
- H. Staff Recognition by April Helgaas – Down slightly in individual nominations but more team ones this time. April is working on redacting the information so the committee can review and score.
- I. Campus Engagement by Krista Olson – Upcoming blood drive is March 12 from 1-3:30pm and will be on the west side of Union. There are 15 spots open still. Thank you for those of you who donated to the hair product drive. Next month we will be collecting pasta noodles for the emergency food pantry.
- J. Gunkelman Award by Megan Ramsett – Ceremony is May 3 at the Alumni Center. Nominations will open very soon with them closing on April 12.
- K. Environmental Sustainability by Connie Jadorny – Bagless month at the Bookstore just ended. 150 discounts were given out to people who brought their own bags. The Bookstore still has some reusable bags if you want one. They will also begin to sell metal straws. Today at 11:30am there will be the last panel discussion on composting. 14-25% of average person’s garbage is food scraps so you can go to the panel discussion to learn how to limit your food waste.
- L. Senate Coordinating Council by Amanda Booher – No report.
- M. State Staff Senate by Naomi Kosen – Chair Morton was present at NDSU for the last meeting. He is still in support of the Friday after Thanksgiving Day being a “holiday” as this could help boost morale. Cole Krueger is resigning so there will be elections coming up. The next meeting is set for Monday, March 11 at 2:30pm in EML.
- N. Joint Committees
 - 1. Campus Space and Facilities by Ben Bernard – next meeting is in April.
 - 2. Library by Jessica Rose – Dean Mocnik spoke about strategic plan and he is open to visit with departments about this. There is a new presentation studio in library basement for students to utilize to practice presentations. Also, the new digital fabrication lab in library is now open which includes 3D printers and scanners. Currently looking for a new location for archives because of water leakage, etc.
 - 3. University Athletics – No report.
 - 4. Learning Space Advisory Committee by Wendy Leach – No report.
- O. Ad Hoc Committees
 - 1. Administrator Training Initiative by Gennifer Baker – No report.
- XIII.** Executive Committee by Elizabeth Cronin – Executive Committee met with President Bresciani last week. He is pleased with how the legislative session is going so far. He is considering any raise at this point a win.
- XIV.** President’s Cabinet by Elizabeth Worth – There will be an announcement tomorrow at 11am at Barry Hall about a substantial gift being given so attend if you can. Bollinger thinks this could be one of NDSU’s best legislative sessions dealing with research money and money for facility upgrades like Dunbar Hall, etc. Research money is down so with staff from Research Park taking early buyouts, this could help open up some funding. A performance audit will be done on NDSU to check on how fees are being used and processed-they have a lot of leeway with how they can do this so individuals could be contacted with questions.
- XV.** NDSU Day of Honor – No report.
- XVI.** Old Business
 - A. Lost and Found by Gennifer Baker – No report.

- B. NDSU Staff Senate Apparel by Amanda Booher – The website is open to beginning ordering but will only be open until March 17. That should ensure delivery by Rachel at the April meeting. Available items are different than last time since it's a different company, but this allows more variety. We hope to have at least 15 orders. We will have to also pay for embroidery and tax on the sales.

XVII. New Business

- XVIII.** Announcements – Committee reports are going to be due in May so committee chairs need to start getting those ready. They need to include any budget requests for the next year if your committee needs any funding. Danielle Pinnick announced about public health week being scheduled for the first week of April so there will be events here at NDSU starting April 1 that you can attend at the Union. More information will be sent out about these events soon.

- XIX.** Meeting adjourned at 11:00am by Amanda Booher.

Scheduled meetings:

- Staff Senate: Wednesday, April 3, 2019, 9:30 – 11 AM in the Prairie Rose Room, Memorial Union
- Executive Committee: Wednesday, March 20, 2019, 8:30 AM in the Badlands Room, Memorial Union