

Supplier/Vendor Contact Information

Individual

Contact Name: _____

Phone Number: _____ Email: _____

Business

Company Name: _____

Company Contacts Job Title: _____

Contact First Name: _____ Contact Last Name: _____

Contact Email: _____ Contact Phone: _____

Department Only

Dept Contact Name: _____

Dept Contact Email: _____

- 1099N - Class 01**
Non-Employee Compensation payments. (Services)
- 1099M - Class 01**
Associated with Rent and Lease payments. Ex: Building rent, Leasing of office equipment, Motel and conference rooms, Land rent.
- 1099M - Class 02**
Associated with Royalties. Minimum reporting is \$10.00. Ex. Literary rights, Copyrights, Publishing, Licensing fees, Custom software license.
- 1099M - Class 03**
Associated with Other Income. Ex: Awards, prizes, Study Participants, Federal, state, or local taxable grants, Stipend
- 1099M - Class 06**
Associated with Medical Payments. Ex. Xrays, MRIs, lab tests, physicals, Doctors, drug screenings, massage therapy, occupational/physical therapy, psychological counseling, and veterinary services, Payments for renting hospital equipment (hospital beds, shower chairs).
- 1099M - Class 14**
Associated with Attorney payments.
 - If attorney/law firm performed services for someone else/third party, these are reportable payments in 1099M - Class 14.
 - If attorney/law firm performed services for your organization, these are reportable payments in 1099N - Class 01.