

Morgan Schmidt

22240 Jasmine Way, Rogers, MN 55374

Education

BACHELOR OF SCIENCE | MAY 2022 | NORTH DAKOTA STATE UNIVERSITY **3.431 GPA**

- Major: Construction Management
- Dean's List Honoree Spring and Fall Semesters 2019
- Member of Alpha Gamma Delta Fraternity, National Association of Home Builders, Associated Contractors of America, Women in Business, and the Environmental Sustainability Club at NDSU

Experience

CONSTRUCTION INTERN | GEHRTZ CONSTRUCTION SERVICES | FARGO, ND **06/2020 - PRESENT**

Worked at the guest services desk taking calls, assisting customers, processing payments, financial assistance, and completed daily record keeping.

- Osha Certified
- Storm water pollution prevention plan (SWPPP) certified
- Performed inspections
- Daily logs, updating plans, closing up at end of day, gave contractors stuff, talked w contractors
- Take offs, contact subs for bids
- blubeam

CUSTOMER SERVICE | HOM FURNITURE | ROGERS, MN; FARGO, ND **08/2017 - 03/2020**

Worked at the guest services desk taking calls, assisting customers, processing payments, financial assistance, and completed daily record keeping.

- Consulted with customers to determine best methods to resolve financing issues
- Arranged special accommodations for guests to maintain optimal satisfaction
- Utilized problem solving skills when working with customers and coworkers
- Developed the ability to work with DOS AS400 computer program
- Dependable worker arriving on time and being flexible with changing schedule

ROAD CREW MEMBER | ALLIED BLACKTOP CO. | MAPLE GROVE, MN **05/2019 - 08/2019**

Performed a variety of construction duties including flagging, stormwater BMP maintenance, and applied fog seal, chip seal, and crack seal while a member of the International Union of Operating Engineers Local 49.

- Field experience seeing a project completed start to finish
- Worked with multiple crews as unified, result-driven teams to complete tasks
- Learned about different cost-effective maintenance measures that are used in the field
- Worked proficiently to complete projects on time with high quality product
- Communicated daily with my team and the general public
- Demonstrated adaptability when working in a new environments and locations daily

- Ensured and practiced compliance with OSHA safety regulations in the workplace